

BUCKEYE URBAN EDUCATION SOLUTIONS

Board Meeting Minutes

Board Meeting
Monday, Sept. 19, 2016@ 5:30 p.m. ET
2760 Airport Drive Suite 125 Columbus Ohio 43219

I. Call to Order - 5:33 pm

II. Roll Call

Board Members: Director Aaron Ockerman, Jason Bland, Ellen Cahill, Ph. D, Brian Keith, Eric Hausen

Others in Attendance: Amanda Conley, Lauren Johnson-McElroy, Elizabeth Sliger, Amber Palmer, Kathleen Harkless, Kate Diu, James Devers, Greg Blough (tele-conference)

III. Approval of Minutes

Monday, August 15, 2016

- Brian Keith- moved
- Jason Bland- second
- Unanimously- agreed

IV. Additions to Agenda

- None

V. Old Business

- None

VI. New Business

A. School Update (Amanda Conley)

- a. Enrollment and Demographics Update
 - i. Enrollment increase of 281 after 1st day (8/15/2016)
 1. Enrollment cap based on FTE not students
 - ii. No change in enrollment demographics
- b. Marketing Plan for ISOH (Greg Blough)
 - i. Outlined Key Metrics
 1. Retained 1204 students from previous school year
 2. Aggressive forecasting vs. previous school years
 - ii. Reviewed Marketing examples: Uniquely Brilliant
 1. Combination of K12 and ISOH brand marketing
 - a. Website/Email/TV & Radio Ads/Border Ads/Email
 - b. Broad K12 marketing in beginning, once families choose a path the marketing is school specific
- c. 2015-16 School Report Card
 - i. Every student is given the school's report card upon entering through enrollment
 - ii. School currently has all F's in state identified measures
 - iii. Continued adjustments being made to ensure student success

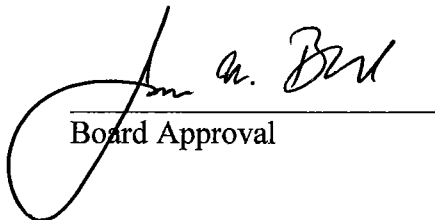
- B. Teacher Evaluation Process (Kate Harkless)
 - a. Synchronous- Class Connects/ Phone Calls/ Wolf Dens
 - b. Asynchronous- Online Classroom
 - i. Data Meeting
 - 1. OIP: Ohio Improvement Process
 - a. Weekly teacher based team meeting
 - i. Reviewing- Assessment Data Standards
 - 1. Map/Quizzes/Constructed Responses
 - b. Monthly building leadership team meeting
 - 2. New/Beginning of the Year
 - a. OTES Self-Assessment
 - b. Create a Person Growth Plan
 - i. Two standards
 - ii. Administrative walk though
 - 1. Feedback via email
 - c. Formal Observation- OTES Rubric: 2 times per year
 - i. Pre-observation
 - ii. Evidence Folder
 - iii. Observation
 - iv. Post-observation
 - d. Performance Evaluation
 - i. Determined by K12: Core Competency- Yearly
 - ii. Communicate progress throughout the year
 - iii. At the end of the year
 - 1. Self & Manager Assessment/Review
- C. Authorizer Update (James Devers)
 - a. Roster Confirmation
 - b. Released 2015-2016 evaluation
- D. Fiscal Update (Kate Diu)
 - a. Discussed fiscal changes and updates
- E. Approval of August bank reconciliation* (Kate Diu)
 - a. Brian Keith- moved
 - b. Jason Bland- second
 - c. Unanimously- agreed
- F. Approval of updated 2016-17 Student Handbook* (Amanda Conley)
 - a. Age cap of 22 and FTE lottery
 - b. Attendance Policy language updated from “verify” to teacher certify attendance (920 hours)
 - c. FAST: Family Academic Support Team-Outlines Referral Process
 - i. Family Engagement Protocol
 - Eric Hausen- moved
 - Brian Keith- second
 - Unanimously- agreed

- G. Approval of Annual State Assessment Plan* (Amanda Conley)
- a. 11th graders must take the ACTs
 - Brian Keith - moved
 - Ellen Cahill- second
 - Unanimously- agreed
- H. Approval of English Language Learner (ELL) Policies and Procedures* (Kate Harkless)
- Jason Bland- moved
 - Brian Keith- second
 - Unanimously- agreed
- I. Approval of 504 Policies and Procedures* (Amber Palmer)
- Eric Hausen- moved
 - Ellen Cahill- second
 - Unanimously- agreed

VII. Next Meeting Date
Monday, October 24, 2016

VIII. Adjournment- 6:45pm

- Jason Bland- moved
- Ellen Cahill- second
- Unanimously- agreed



Board Approval

10-24-16

Date